

CITY OF BALTIMORE
BRANDON M. SCOTT, MAYOR
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Baltimore, Maryland 21202



DEPARTMENT OF TRANSPORTATION
Veronica P. McBeth, Director
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Addendum #1

From: Sean Burnett

To: Interested Parties

Date: 9/25/2025

Re: Addendum #1 to Request for Proposals (RFP) 1389R2

This Addendum #1 is issued to provide responses to additional questions submitted by prospective proposers.

Questions from Pre-Submittal Meeting


1. Why was this project re-advertised? **The first advertisement did not utilize the most current state-approved advertising procedure. BCDOT has been asked by SHA to re-advertise this project.**
2. How far into the selection process did the City get before deciding to re-advertise? **The City got as far as internal selection before SHA requested re-advertisement.**
3. The RFP gives a two-year time frame for the project. How does that relate to the current grant expiration dates? Does the City feel confident in completing work within that timeline? **Conversations with the state and the federal government have not given the impression that this timeline will be truncated. We've also had several conversations with the state and some members of USDOT about possibly extending the timeline. City is operating as if we have the full original timeline.**
4. Do you intend to continue with any concept development that has already been done, or are you open to a fresh slate of new ideas? **BCDOT is open to new concepts.**
5. Will there be enough time for firms to get pre-qualified within the timeline of submission? **Firms should start the pre-qualification process right away. BCDOT has been able to work with OBC to expedite this process, but prospective applicants need to ensure instructions are followed carefully to avoid delays.**
6. Who is the project manager at the city? **Project manager duties have been split between Brendan Latimer, who is the planning lead, and Sean Burnett as the Capital Planning Chief for BCDOT.**
7. Does the City have a strategy for additional funding, once the planning study is done? **The City was awarded a Reconnecting Communities Program construction grant in the amount of \$85.5m; however, BCDOT has not yet received a grant agreement for this amount.**

8. What kind of coordination would there be between the various agencies who have a hand in this area in in this project? **As part of the planning process, it is our expectation that the team will continue to coordinate with MTA's Red Line team and their TOD team, as well as Amtrak and the ongoing Frederick Douglas Tunnel project**
9. Is there a database of displaced individuals that you are anticipating firms to perform outreach with or should consultants be expected to develop their own strategy? **Consultants will be expected to work with the city to develop that kind of database and outreach.**
10. In the RFP, Key Staff #1 is listed as a PE. Key Staff #3 is also a PE. Is there any opening to Key Staff #1 being PE, AICP, or RLA? **Key Staff #1 must be a Maryland-registered PE. However, Key Staff #2 may be either a planner or engineer.**

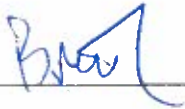
Questions posted to eMMA

11. Reference to RFP page 2, RFP submission dates is listed as Wednesday, October 8, 2025; however, page 24 lists the RFP submission date is October 10, 2025. Can you please confirm the Technical Submission due date? **This is a typo. The submission date is Friday, October 10th, 2025. BCDOT will be issuing a subsequent addendum officially correcting the date.**
12. Reference to RFP page 2 lists 'submissions should not be bound, simply stapled in the upper left-hand corner. Cover sheets should not be included.' Please confirm. **Correct, please staple submissions in upper left-hand corner.**
13. Regarding website requirement on page 6, is the City looking for someone to develop a new project specific website or are you looking for the consultant to develop materials that will be used on the City's website? **BCDOT will request the consultant to develop new materials for the existing Streets of Baltimore webpage.**
14. On page 6, task 2, you mention a review of existing materials to be developed prior to the start of the project. Can you please describe what type of information will be in this and whether the consultant will only be reviewing it as it relates to incorporating it into the study or will it be as a peer review of it? **Existing materials will include crash history, asset inventory, demographic information, and existing studies.**
15. On page 19 under the organizational chart, there's reference to a 2-page matrix for support staff, but also says one 11x17 page. Can you clarify what is desired. In addition, it references that the personnel description is limited to 10 lines. Can you please clarify how you prefer this illustrated? **These are separate documents, one describing the qualifications of key personnel, and one illustrating the organization of the team.**
16. On page 14, it is listed that 'proposed DBE firms must be named and identified as DBEs within Item 6 of the Standard Form (SF) 330', please confirm the location where information is to be provided. **The location to provide this information is Item 6 of SF 330. You can find a list of qualified DBEs at this website: [Maryland DOT - Certification Management System](#)**
17. Infrastructure improvements have impacts on communities and it is part of the original feasibility study to consider the socio-economic impact of the proposed improvements before it was constructed. What kind of engineering solution is BCDOT expecting from the prospective consultant to reconnect the communities who were displaced/relocated in the 1970s? **BCDOT expects consultants to develop planning and engineering solutions in tandem with public outreach over the course of the project.**
18. Is a schedule on a 11x17 page within the scope section acceptable? **Yes.**

19. Can you confirm if we're limited to 5 resumes totaling no more than 5 pages? **Correct.**
20. Can we submit section H. Time Distribution on an 11x17 page? **Yes.**
21. Could you please confirm which date is the official deadline for submission? Also, is the intent that we submit two separate responses—both physical of a separate section only and one as a full proposal—or is only one submission required on October 10, 2025? Can you confirm that our response is to only be printed and delivered in person or also uploaded on eMMA as well? **The correct submission date is October 10th, 2025. Consultants should print and deliver the submission to the address listed on page 2 of the RFP.**
22. The RFP describes the extent (length) of the project from Warwick Av to Greene St (MD 295), but on the north or south edge. We would like to request that the topographic survey be expanded to include additional grid blocks and dimensions of the surrounding context. For example: (1) extend the length a block to the east (N Paca St); (2) Extend the length a block to the west (Wheeler Av) for adequate context; (3) Extend the width north from W Franklin to Edmondson Av, and if that is deemed too far, to Bennett Pl which is half a block to the north; and (4) Extend the width south from W Mulberry to W Saratoga St, or again, at least to Sarah Ann St which is half block to the south. **BCDOT is unable to accommodate this request at this time; however, the City may choose to incorporate these or similar extents in the future.**
23. Since this project is federally funded, we assume that it will follow the provisions of FAR 52 and FAR 31 related to payment for approved costs and cost allocability, and it will not be subject to BCDOT's caps on direct rates and overhead rates. Please confirm. **An agreement awarded in connection with this project will be in accordance with the Brooks Act codified under 40 U.S.C. 1101-1104, as expressed in the RFP and will not include caps on audited overhead rates and salaries.**



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